

# Application Information

## Master of Science Programs



### Online Application Document Checklist

Please save the files with your family name and upload these documents to the WHU online application center.

#### Important:

We only accept documents in **English or in German**. If your original documents (e.g., transcript of records) are issued in a different language, please also **include certified translations**, along with the original version. Please merge your files for each section to one PDF file and upload them. All files must be in PDF format, maximum 10 MB.

Documents marked with an asterisk (\*) are mandatory documents to submit your application.

1. Your current CV\* – one page, in English (**FamilyName\_CV**)
2. Copy of your detailed final transcript of records with average grade\* and official university diploma (**FamilyName\_ToR**)  
*If you have not finished your undergraduate studies yet: please provide your most recent transcript of records and upload your final transcript of records later.*
3. Copy of your passport, or for EU candidates, ID\* – front and back side (**FamilyName\_Passport**)
4. Copy of your official secondary education diploma and transcript of records with average grade\* (**FamilyName\_School**)
5. Official TOEFL (min. 100; WHU TOEFL Code: 0682) or IELTS (min. 7.0) Score Report via TOEFL/IELTS portal (**FamilyName\_English**)  
*This is not required if your undergraduate studies or secondary education were completed entirely in English – please submit proof (e.g., certificate of medium of instruction)*
6. For **Master in Management, Master in International Business, Master in Finance**, and **Master in Business Analytics**:  
GMAT (min. 555 in GMAT Focus Edition, or 600 in GMAT - old version; WHU GMAT Code: FBR-FH-93), GRE (min.158/158), TM-Base in English (min. 102), or CFA Level II (only for Master in Finance)  
*Score reports must be sent via the official GMAT/GRE portals.*  
For **Master in Entrepreneurship**: Pitch Deck (**FamilyName\_PitchDeck**)
7. Proof of relevant internships/work placements – at least 3 months of business-related experience (**FamilyName\_Work**)  
*Document stating duration, position title and responsibilities. In case you have several experiences, please save them all together in one PDF file.*
8. Proof of international experience – we consider internships, study semesters, language courses, summer school or equivalent abroad as international experience (**FamilyName\_International**)  
*Mandatory only for candidates from Germany, Austria and Switzerland applying for the 90-credit track*
9. A non-refundable application fee of **EUR 100**

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